

**BOARD OF PUBLIC WORKS**  
January 10, 2022

The Board of Public Works and Safety met in a regular meeting on January 10, 2022, at 5:00 P.M. in the Council Chamber, 301 East Clinton Street, Frankfort, Indiana.

The following action was taken: Mayor Sheets called the meeting to order and led the assembly in the Pledge of Allegiance. The following members were present: Mayor Judy Sheets and Megan Sheets. Also present were, Clerk-Treasurer Carol Bartley, City Attorney Les Bergum, and others, as noted in the minutes. Greg Miller was absent.

**MINUTES**

The minutes of the December 28, 2021, regular meeting, and December 30, 2021, special meeting were presented for approval. M. Sheets moved to approve the minutes from both meetings as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**CLAIMS APPROVAL**

M. Sheets moved to accept the claims as presented, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**OATHS OF OFFICE**

Mayor Sheets swore in all appointed department heads for 2022.

**PUBLIC COMMENTS**

Michael Clossin addressed the board regarding a property at 604 N. Jackson Street. The property is uninhabitable and abandoned and he would like the board to possibly condemn the house. The board advised that they would look into it and see what could be done.

**POLICE DEPARTMENT**

Police Chief Scott Shoemaker introduced the board to their new intern, Jacob Perkins, who will be working with the department for the next three months.

Chief Shoemaker presented the board with a quote from Resilite for a physical tactics mat in the amount of \$2145.00. M. Sheets made a motion to approve the purchase, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**FIRE DEPARTMENT**

**RESOLUTION 22-01: A RESOLUTION AUTHORIZING DONATION OF FIRE TRUCK TO BARDWELL FIRE DEPARTMENT, BARDWELL, KENTUCKY**

Fire Chief Matt Stidham presented the board with a resolution authorizing the donation of a 1991 Pierce Arrow Fire Engine to the city of Bardwell Kentucky. He also informed the board that other fire departments have given items to be donated along with the fire engine. Mayor Sheets made a motion to pass resolution 22-01, seconded by M. Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

**STREET DEPARTMENT**

Street Department Superintendent Jason Forsythe presented the board with a quote from Move Over Outfitters to put graphics on five one-ton vehicles at a cost of \$211.00 per vehicle. M. Sheets made a

motion to approve the graphics, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

### **BUILDING SERVICES**

Director of Planning and Housing Initiatives Don Stock spoke to the board about the home located at 604 N. Jackson and informed them that he has been working on it and there are several owners of the house. He will continue to work on it will follow up with the board on the project.

Mr. Stock presented the board with the permit report for the month of December 2021. His department issued 38 permits for total revenue of \$1,747.64.

Mr. Stock informed the board that Clinton Taylor has purchased the Copper Penny and has begun doing renovations. Mr. Taylor would like to place a dumpster in the alley and has spoken with the surrounding business owners who have not expressed any issue with the dumpster placement. Per Mr. Forsythe he does not have a truck that picks up waste in the alley, however, Wampler Services does and they will need to be aware of it. M. Sheets made a motion to approve the placement of the dumpster during renovation pending a response from Wampler Services, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

### **PARKS**

Parks Department Superintendent Bart Kraning informed the board that the Christmas lights at TPA Park took in a total of \$46,465.87. As a result of the donations the recent storm damages were able to be repaired already.

Mr. Kraning obtained three quotes for two trucks to replace current parks vehicles and presented the board with the lowest quotes he received. The lowest quote was from Dan Patrick Ford in Lebanon for a 2012 Chevrolet Silverado in the amount of \$17,995.000, and a 2010 Chevrolet Silverado in the amount of \$12,996.00. Mr. Kraning asked the board for approval to purchase the vehicles and is hopeful he will be able to reduce the price since he is purchasing two vehicles. M. Sheets made a motion to approve the purchase of two vehicles at the lowest negotiated price from Dan Patrick Ford, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Parks Department Events Coordinator Marti Hamilton presented a property use permit to the board for an AARP tax clinic at the Neighborhood Center. The clinic will be held from January 25, 2022, through January 27, 2022, and every Wednesday and Thursday from February 2, 2022, to April 14, 2022. M. Sheets made a motion to approve the clinic, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Ms. Hamilton presented a property use permit to the board for five benefit car shows at TPA Park. The car shows are organized by Randy West and will take place monthly from May to August and benefit several organizations in Frankfort. M. Sheets made a motion to approve the car shows, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Ms. Hamilton presented the board with a property use permit for the Frankfort Jaycees Fire and Ice Festival. The festival will take place at Veterans and Prairie Creek Park on January 29, 2022. M. Sheets made a motion to approve the event, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

### **ATTORNEY**

City Attorney Les Bergum presented the board with a memorandum for the executive session that was held on December 30, 2021, that requires the mayor's signature on behalf of the board of works. M. Sheets made a motion to approve the memorandum regarding the executive session, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Bergum presented the board with assignment and assumption agreements for the aquatic center and police station BOT project. M. Sheets made a motion to authorize Mayor Sheets to execute both documents regarding the assignment of KJG Architecture and HWC Engineering, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 3-0.

Mr. Bergum presented the board with a revised Covid-19 vaccination and face-covering policy as a result of the new OSHA policy. A copy of the policy is attached to the minutes. The new policy will be adopted on January 10, 2022, and could change pending a decision by the Supreme Court. M. Sheets made a motion to accept the policy subject to changes and amendments pending the decision of the Supreme Court, seconded by Mayor Sheets. Upon a roll call vote, two ayes were recorded. Motion carried 2-0.

Mr. Bergum advised the board that the settlement form for the opioid class action suit has been submitted to the state. He is also working with Don Stock on the agreement between the city and the soil and water conservation district.

### **COMMUNITY DEVELOPMENT**

Director of Community Development and Outreach Kimberly Black informed the board that the city of Frankfort will have a sculpture in the upcoming Fire and Ice Festival on January 29, 2022. She also advised the board that she is working with department heads and the mayor on having open forums and meetings to allow the public to express their questions or concerns.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

M. Sheets made a motion to adjourn the meeting, seconded by G. Miller. Mayor Sheets adjourned the meeting at 6:08 P.M.